

LANESBOROUGH VILLAGE FIRE AND WATER DISTRICT  
20 Bridge Street/P.O. Box 1504  
Lanesborough, MA 01237  
(413)442-5916 [lvfwd@verizon.net](mailto:lvfwd@verizon.net)

BOARD OF COMMISSIONER'S MEETING

November 03, 2023

20 Bridge Street, 10:00 a.m.

The Lanesborough Village Fire and Water District held their regularly scheduled meeting at 20 Bridge Street, Lanesborough, Massachusetts on Friday, November 03, 2023. Chair William Prendergast called the meeting to order at 10:00 a.m. The agenda was properly posted.

**Roll call:** Present: William Prendergast, Chair; Mary Reilly and Aaron Williams, Board Members; Mark Siegars, District Counsel; Kevin Swail, Superintendent; Katie Lemanski, Treasurer; Cindy Roughley, Clerk.

Also present: Linda Pruyne, Andrew Morosky, Joe Popielarczyk

William Prendergast opened the meeting at 10:00 a.m.

1. The warrant and payroll warrant for November was approved and signed by the Commissioners.
2. The minutes from the meeting of October 06, 2023 were reviewed. Mary Reilly made a motion to accept the minutes as written. Aaron Williams seconded the motion. All in favor, motion carries.
3. Superintendent's report: Discussion of granting a temporary easement of property for reconstruction of the bridge on Bridge Street: Mary Reilly made a motion for the Water District to grant the Town of Lanesborough a temporary easement of parcel X-TE-6 (3,334 square feet) for three (3) years for the purpose of reconstruction of the bridge project L-03-010 (CHA) on Bridge Street. Aaron Williams seconded the motion. All in favor, motion carries.
4. Mall: no representatives from the mall were present at the meeting. Mark Seigars noted that the representatives from the mall have requested to attend the Water District meetings and were added to the agenda 3 times and yet they have not paid their bill and have not attended the meetings to dispute the charges. Linda Pruyne asked how long does the Water District have to wait until payment is made? Mark Seigars stated that a signed and verified complaint is needed so that papers can be filed. Mary Reilly made a motion to move forward with litigation against the mall owners for non-payment of the water bills. Aaron Williams seconded the motion. All in favor, motion carries.
5. Abatement form: the updated abatement form was reviewed. Aaron Williams made a motion to approve the form. Mary Reilly seconded the motion. All in favor, motion carries. Katie Lemanski will bring the new form to the collector for use going forward.
6. Katie Lemanski stated that there are concerns at Town Hall regarding the time being spent by the collector. The collector should be tracking the time. Katie Lemanski

suggested an additional meeting to review the payment plan and form. An additional meeting is planned for Friday, November 17<sup>th</sup>, 2023 at 10:00 a.m. at the Water District office. Mark Siegars to develop suggested parameters for payment plans to review at that meeting.

7. An additional meeting with Unibank to discuss debt financing and the upcoming projects with Tighe and Bond was scheduled for Thursday, November 30<sup>th</sup> at 10:00 a.m. at the Water District office.
8. Treasurer's report: Katie Lemanski will be attending a meeting of the Berkshire County Treasurers.
9. Andrew Morosky and Joe Popielarczyk from Tighe and Bond presented an agenda and discussed the Lead Service Line (LSL) replacement plan. Public outreach will include information and a customer survey to be added to the website. An explanation of the preliminary results of the data review was given as well as a review and discussion of the inventory and map of the service locations. Postcard notifications will go out to customers selected for basement inspections. Results of the surveys and inspections will be used to develop the LSL phase II of the project. The initial inventory of both the private and public side must be completed by October of 2024 for RSF grant purposes.
10. Ocean and G street project: Tighe and Bond will conduct the bid process this winter for construction of Ocean and G streets to begin the spring.
11. The next regular Water District meeting to be held on Friday, December 01, 2023 at the Water District office at 10 a.m.
12. William Prendergast adjourned the meeting at 1:35 p.m.