

LANESBOROUGH VILLAGE FIRE and WATER DISTRICT  
Bridge Street/P.O. Box 1504  
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BOARD OF COMMISSIONERS' MEETING

January 7, 2022

Roll call: Present: Bill Prendergast, Chairperson, Aaron Williams and Mary Reilly, Board Members, Kevin Swail, Superintendent, Mark Siegars, District Counsel, Linda Pruyne, Treasurer/Accounting Officer, Jodi Hollingsworth, Clerk, Kristen Tool, Website Administrator, Josh Lang, Town Administrator, Mikayla Z, Town Secretary, Lynne Baumgartner, Town Accountant, Rob Derkson, Lanesborough Police Chief, and Tighe & Bond representatives via zoom

Agenda of Meeting is as follows:

1. New Town Hall employees introduced themselves to the Commissioners. Siegars explained the relationship between the Water District and the Town
2. Asset Management - Tighe & Bond representatives discussed proposals:
  - 1) Bull Hill Road – test well – production rate and water quality unknown so proposal to hire drilling company to check production rate and water quality – Tighe & Bond will create bid package and review reports from selected contractor to determine advancement of project. Passed 3-0
  - 2) Pittsfield Interconnection – evaluate where to install pump station and get water quality samples – Tighe & Bond will evaluate and coordinate with Pittsfield to obtain pertinent information – the total cost is dependent on Pittsfield’s fee which is unknown at this time. Pruyne asked this to be tabled until more information on cost is received from Pittsfield – motion made to table until February meeting – Passed 3-0  
Siegars asked how long the state was going to allow the District to go without a backup well – Tighe & Bond stated because the District has a storage tank, the state allows that as the back up
  - 3) Public Outreach – Tighe & Bond will prepare material to present at a meeting with District residents in March and also at the Water District’s Annual Meeting. They will set up a meeting with Commissioners in February to review materials to be presented at the educational meeting – Passed 3-0
3. Berkshire Village Project – Keller provided a quote to provide the service connections for the Berkshire Village residents – Siegars recommended signing the contract with Keller & Sons pending negotiations – Passed 3-0
4. Website – Tool asked Commissioners to approve the posting of an EPA video regarding aging infrastructure on the District website – Passed 3-0 – Tool reports more views to website since the bills were mailed, about 1/3 used online bill pay and most looking at Berkshire Village information.

5. Approval of December 3, 2021 minutes – Passed 3-0
6. Berkshire Mall - Siegars is working on filing suit

#### Superintendent's Report

Needs clarification regarding sick leave – will be discussed at January 14, 2022 meeting  
Concerns over only one operator due to illness – need a guaranteed way of making sure system can still operate if operator is unavailable – Swail stated he has support of other towns if needed. Swail and Siegars to meet to develop plan and present at the next meeting

#### Treasurer's Report

Warrant signed

Next meeting: February 4, 2022, 10:00am

Meeting adjourned