



# LANESBOROUGH VILLAGE FIRE & WATER DISTRICT



2025  
Annual Report



Securing  
Our  
Future





## **WATER COMMISSIONERS ANNUAL REPORT 2025**

2024 has seen our second year of the Berkshire CO-OP water project and the completion of Longview Road, G Street, and Ocean Street main replacement projects. Kevin Swail, our Superintendent and Ben Gaylord, our Assistant Superintendent, continue to provide all the services needed to operate the Water District, including, monitoring the system, meter replacement, making repairs and serving our customers and to help with the other day-to-day projects. Ben has recently passed the Grade 1 license exam.

We thank our Water District Staff for their excellent service that has again allowed us to provide high-quality water to all our customers with minimal interruption. Our Superintendent continues to maintain the extensive array of licenses required to operate in the District and meet State and Federal Regulations.

We again want to thank and acknowledge all the following members of our management team:

Kevin Swail, Superintendent. Kevin joined the District on 7/2/2015.

Ben Gaylord, Assistant Superintendent. Ben joined the District on 8/23/22.

Katie Lemanski, Treasurer, Assistant Clerk. Katie joined the District on 06/27/2023.

Cindy Roughley, Clerk and Public Relations Representative. Cindy joined the District on 11/13/22.

Bill Prendergast, Chairman of the Commissioners. Bill joined the District on 06/30/2014.

Aaron Williams, Commissioner. Aaron joined the District on 07/01/2014.

Mary Reilly, Commissioner. Mary joined the district on 07/01/2019.

We would again like to acknowledge our legal consultant, Attorney Mark Siegars, for his immense contribution to the District. Without his expertise and guidance, many of the large projects, including the Berkshire CO-OP water project, with their complex processes would not have been possible. Mark is very dedicated to the District, and he continues to provide us with valuable, quality legal advice and opinions. He has become an integral part of the District team. Mark's responsibilities this year included the continued oversight of the Berkshire Cooperative system extension. He led the team in completing the extensive USDA application, which resulted in very favorable funding and grants including a \$1,000,000 EPA grant, which is now being used to pay for the development of the new Bull Hill Road well drilling and testing. Mark is also helping to procure additional funding through the state. We deeply appreciate him and his service.

The District has completed the following projects:

Completion of the water main replacement on Alice Ave in August of 2020 at a cost of \$113,100.

Completion of the water main replacement on Longview Road and the addition of a new fire hydrant in August of 2022 at a cost of \$183,500.

Completion of the water main installation project in Berkshire Village in 2022 and 2023 at a cost of \$2,309,278. The cost of the project was paid for through federal loans and grants, and with the help of a betterment, paid by the individual water customers in the now defunct Berkshire CO-OP.

We have completed the installation of a new 16-inch diameter, 500 feet deep bedrock well on the District's Bull Hill Road property. The well is now undergoing various testing to confirm production capacity and water quality. This well, once brought online, will serve to replace the original well located on Bridge Street. The Bridge Street well was removed from service on January 13, 2021, due to PFAS contamination.

Replacement of necessary equipment including the 1994 Case backhoe which was replaced in the spring of 2023 and the 1999 Ford dump truck which was replaced in the summer of 2024.

In 2022, the District initiated a new Web program which provides monthly updates of system activities and a listing of our monthly minutes.



Thanks to a grant received through our Asset Management Plan, we were able to purchase two laptop computers which will house information on all our in-system equipment including hydrants, meters and water main size and location.

The District is continuing the practice of prioritizing water main replacement throughout the system and is pursuing the top priority items annually.

The list includes:

- a. The replacement of approximately 6,000 feet of older Asbestos Cement A/C pipe in the distribution system.
- b. Installing new water meters on all commercial and industrial buildings in the water system. Meters were purchased in the spring of 2023 and have been systematically installed throughout the distribution system.
- c. Continuing new well development on Bull Hill Road. The new well will be designed to replace the Bridge Street Well (which is the District's standby source) This well has been determined to be contaminated with PFAS, has been shut down, and will only be available in extreme emergencies. It is expected that the new well installation will cost up to \$5,000,000 dollars. This number, which includes permitting and testing, is an estimate since MADEP has not approved a new well in the state, in over twenty years.
- d. Completing the replacement of "G" Street and Ocean Street Water Mains. These mains had been experiencing increased breaks over the past several years.
- e. The District plans to begin meeting with a financial consultant who will provide assistance with developing a long-term budget.

- f. The District has also established a Senior Discount Program designed to provide up to 25% savings to any senior who meets the town's criteria for the senior exclusion under 41c and completes the required application.
- g. As we reported last year, we enlisted the services of Tighe and Bond to develop an Asset Management Plan. The engineering cost was \$125,000. The Water District applied for and received a grant for \$75,000, with an in-kind match allowance of \$35,000 for the services of the district staff in implementing the plan. The final cost to the District was \$15,000, only 12% of the cost! That is a small amount for a plan that provides all the benefits that are achieved. Asset management is a practice that will aid us in improving the district's overall operations. Implementing an asset management plan will allow us to be proactive in identifying all the assets that the District has, how long they are going to last, and how much it will cost to repair, rehabilitate, or replace them. Assets are all the equipment, buildings, land, people, and other components needed to deliver safe and clean water. It is important to remember that our infrastructure includes not only the large pieces of equipment that we see above ground, but also all the equipment that is located underground. Finding, identifying, and managing our assets can be a challenge. The primary focus going forward will be on large pieces of complicated equipment and infrastructure, both of which can be expensive. We are aware that much of our infrastructure is fast approaching the end of its lifespan, not unlike that in many of our surrounding towns and in our country in general. With an asset management plan in place, we can identify and evaluate our needs and prepare to replace assets as necessary, thus continuing to protect public health and provide access to clean water. All this information will enable the District to see financial projections 5 years to 10 years from now. Knowing the future costs to fund maintenance and capital investments will help us to determine future rates sufficient to meet the needs of the District.

- h. We are also preparing to add to the District in areas where development appears to be likely, including the Miner Road area.

We continue to aggressively ensure all bills are paid in a timely manner to keep the rates as low as possible for all customers and meet our budgetary obligations. Our policy effective July 1, 2023, is to send a demand/shutoff notice to any customer who is delinquent fifteen days past the initial due date. If payment is not made within ten business days of the demand/shutoff notice, water will be shut off. Any service that is shut off for nonpayment will incur a "Tum On" fee of \$200.00 to turn the water back on.

This fee, along with the full amount of the past due bill, including interest, will be required to be paid to the District Collector before water is turned back on. We hope that this process will encourage customers to pay their bill on time, to avoid shut offs and possible liens.

We are in the process of completing the sixth year of our independent audit process, which assures that we maintain and protect the financial integrity of the District. As in the past, our administrative goal is to continue to enhance efficiency by reviewing and updating old policies and procedures.

Thank you for another successful year.

William Prendergast, Chairman  
Aaron Williams  
Mary Reilly



## SUPERINTENDENT'S REPORT

January 1, 2024 - December 31, 2024

The Water District consists of 2 full-time employees. Their primary duties are to operate and maintain the District's two well sites, watersheds, water tank with mixer, hydrants and water distribution system. They also collect water meter data, oversee the security of the cross connection program, collect water samples and have the water tested monthly to ensure that our District water conforms to State and Federal drinking water regulations.

From January 1, to December 31, the Water District pumped 75 million gallons of water from the District's well sites which are located in Lanesborough. The District utilized a SCADA (Supervisory Control and Data Acquisition) system which remotely runs and monitors the water system. The District upgraded this system to meet the ongoing Cyber threat, also fielded numerous questions about our water quality. The District repaired four water breaks.

The District contracted the replacement of 3500' of antiquated water mains. The District continues maintenance of buildings, vehicles and property. In June we started replacing all non- residential meters and funding from Mass **DEP** helped start and complete the Lead Service Inventory program. The results showed no lead in the system.

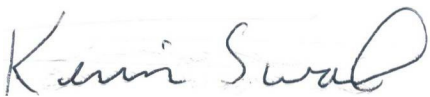
The DEP requires community public water suppliers to produce for its users, an Annual Consumer Confidence Report on local drinking water quality. This report will help consumers become more educated about their water supply and make practical decisions about health and water consumption and conservation.

History of Water Consumption, which may be of interest (gallons per year)

2022: 73,000,000

2023: 74,000,000

2024: 75,000,000



4/7/25

Kevin Swail

District Superintendent

Lanesborough Village Fire & Water District Report of the  
Treasurer  
Fiscal Year 2024

The water rate for the District for Fiscal Year 2024 was set at \$928.00 per EDU. This is an increase of \$76.00 from Fiscal Year 2023's rate of \$852.00.

The FY 2024 budget amount to raise and appropriate was \$934,563.82, an increase of \$77,165.82 from the FY 2023 budget of \$857,398.00.

The District's water rate is determined by the budget requirements and the water rate is set accordingly. The budget amount required of \$934,563.82 is divided by the number of EDUs (Equivalent Dwelling Unit) of 1,006.34 that is billed to customers.

Notable for Fiscal Year 2024 the District received \$330,055 in state house loan notes to replace water mains on Ocean and G Streets. Extending into FY 2025, water mains were added on Iroquois Street and assessed betterments. The total amount of this project was \$109,898.89. The District has also began developing a new well location on Bull Hill Road and is actively looking at various funding options and grants.

Financial statements and audit reports are available upon request.

Respectfully Submitted,



Katie L. Lemanski District  
Treasurer February 8, 2025

**July 1, 2023 - June 30, 2024****CASH BASIS****RECEIPTS**

WATER RATE REVENUE (FLAT/METER FEES, WATER LIENS)	1,037,048.52	
MISCELLANEOUS INCOME, CLOSING OF BERK VILLAGE HOOKUP ACCT	47,651.35	
INTEREST, DEMAND & LATE FEES	17,676.75	
INTEREST ON INVESTMENTS INCOME	11,579.18	
BERKSHIRE VILLAGE BETTERMENT FEES	119,547.50	
<i>TOTAL RECEIPTS</i>		1,233,503.30
LEAD SERVICE LINE GRANT REIMBURSEMENT	61,323.00	
<i>TOTAL GRANT REVENUE</i>		61,323.00
OCEAN & G STREET STATE HOUSE LOAN NOTES	330,055.00	
<i>TOTAL CAPITAL OUTLAY REVENUE</i>		330,055.00
<b>TOTAL REVENUE</b>		1,624,881.30

**EXPENDITURES****SALARIES AND WAGES**

CLERK SALARY	7,601.40	
COMMISSIONER'S SALARIES	8,652.00	
HOURLY WAGES	2,267.50	
SUPERINTENDENT SALARY	72,020.79	
ASST SUPERINTENDENT SALARY	54,080.00	
TREASURER SALARY	17,503.30	
<i>TOTAL SALARIES &amp; WAGES</i>		162,124.99
<i>PAYROLL BENEFITS</i>		
EMPLOYER MEDICARE MATCH	2,252.76	
GROUP HEALTH & DENTAL INSURANCE	44,453.48	
BERKSHIRE COUNTY RETIREMENT ASSESSMENT	30,758.00	
EMPLOYER PAID LIFE INSURANCE	40.08	
<i>TOTAL PAYROLL BENEFITS</i>		77,504.32

**MAINTENANCE & OPERATING EXPENSES**

VEHICLE EXPENSES	5,213.07	
BERKSHIRE MALL PAYMENT TO CITY PASS THROUGH	8,631.91	
DEP ASSESSMENTS	749.89	
SUPERINTENDENT & COMMISSIONERS EXPENSE ACCOUNT	3,809.78	
MIIA GROUP POOL & WC INSURANCE	21,141.65	
BUILDINGS, MAINTENANCE & REPAIR	2,854.96	
EQUIPMENT, MAINTENANCE & REPAIR	2,953.08	
SUPPLIES & EXPENDABLE EQUIPMENT	3,171.46	
MISCELLANEOUS	2,123.50	
OFFICE SUPPLIES & EQUIPMENT EXPENSE	4,663.55	
LEGAL EXPENSES	30,000.00	
ADP PAYROLL PROCESSING FEES	3,348.65	
PROFESSIONAL & TESTING FEES	7,860.00	
COMPUTER & MISC CONSULTANT FEES	3,603.30	
TIGHE & BOND ENGINEERING STUDY FEES	6,465.00	
TOWN HALL COLLECTOR SERVICES	14,200.00	
TELEPHONE	1,017.98	
UTILITIES LIGHT, HEAT, AND POWER	54,242.35	
INTERNET EXPENSES	2,639.64	
INFRASTRUCTURE WATER MAIN, HYDRANTS & REPAIR	131,790.19	
<i>TOTAL MAINTENANCE &amp; OPERATING</i>		310,479.96
PRINCIPAL PAYMENT ON DEBT	186,046.23	



INTEREST PAYMENT ON DEBT	53,125.46	
<i>TOTAL DEBT PAYMENTS</i>		239,171.69
<b>TOTAL OPERATING EXPENSES</b>		<b>789,280.96</b>
<b>GRANTS</b>		
LEAD SERVICE LINE GRANT EXPENSES	158,838.44	
MA DEP WELL DEVELOPMENT GRANT EXPENSES	86,260.10	
<i>TOTAL GRANT EXPENSES</i>		245,098.54
<b>CAPITAL OUTLAY</b>		
OCEAN & G STREETS WATER MAINS REPLACEMENT (FINAL PMT IN FY25)	186,106.14	
<i>TOTAL CAPITAL EXPENSES</i>		186,106.14
<b>TOTAL OPERATING EXPENSES</b>		<b>1,220,485.64</b>
PRINCIPAL PAYMENT ON DEBT		186,046.23
INTEREST PAYMENT ON DEBT		53,125.46
<i>TOTAL DEBT PAYMENTS</i>		239,171.69
<b>TOTAL EXPENDITURES</b>		<b>1,459,657.33</b>
<b>NET PROFIT (LOSS) CHANGE IN POSITION</b>		<b>81,552.87</b>
NET POSITION AT BEGINNING OF YEAR 07/01/2023	456,913.29	
NET POSITION AT END OF YEAR 06/30/2024	538,466.16	
CASH BALANCE AS OF JUNE 30, 2024	1,135,087.29	
ACCOUNTS RECEIVABLE LESS ALLOWANCE FOR UNCOLLECTABLE	120,717.14	
ACCOUNTS PAYABLE	26,719.44	
FREE CASH ACCOUNT #8272 07/01/2024	89,685.63	
<b>RESERVE ACCOUNT</b>		
Balance Reserve Account June 30, 2024	6,467.00	
<b>STABILIZATION FUND FY2024</b>		
Balance June 30, 2024:	24,916.99	
<b>OPEB Trust Fund</b>		
Balance June 30, 2024:	35,654.45	
<b>OVERLAY ACCOUNT</b>		
Balance June 30, 2024:	1,561.80	
<b>EQUIPMENT CAPITAL ACCOUNT</b>		
Balance June 30, 2024:	107,036.60	
<b>INFRASTRUCTURE CAPITAL INVESTMENT</b>		
Balance June 30, 2024:	42,626.11	
<b>BERKSHIRE VILLAGE SHORT LIVED ASSET /SERVICE FUND</b>		
Balance June 30, 2024:	62,775.60	
<b>BERKSHIRE VILLAGE DEBT SERVICE RESERVE FUND</b>		
Balance June 30, 2024:	10,602.14	
FY24 Interest on Savings Account #4731	1,962.63	
<b>TOTAL IN SAVINGS ACCOUNT #4731</b>	285,173.69	

Katie Lemanski  
District Treasurer  
This is an unaudited report subject to change upon audit

## LANESBOROUGH VILLAGE FIRE &amp; WATER DISTRICT BUDGET

Date Approved: 06/09/2023

Date Voted: 06/27/2023

BUDGET CALCULATION FOR FY 2024 Tax Rate = \$928.00		Request FY 2024
<b>ESTIMATED RECEIPTS</b>		
Income From Water Rates		934,563.82
Total Raised and Appropriated		<b>934,563.82</b>
Less Income from Grants		
Less Betterment Fee income offset Loan Expense		47,561.00
Less Amount to Encumber from FY 2023		96,365.00
Less Income from Free Cash		
Total Estimated Receipts		<b>1,078,489.82</b>
<b>ADMINISTRATIVE &amp; OPERATING</b>		<b>2024</b>
Vehicle Expense		8,195.00
Berk Mall Payments to City Pittsfield		12,000.00
DEP Assessments		845.00
Commissioners Expense		1,200.00
Superintendent Expense		7,500.00
Moderators Salary		50.00
Miia Group Pool Insurance Coverage		21,995.00
Workers Comp Insurance		2,918.00
Treasurer Bond		250.00
Loan & Note Interest Expense		29,745.25
Berkshire Village USDA Loan Interest		24,497.84
Buildings Maint and Repair		1,000.00
Equipment Repair/Upkeep		2,000.00
Supplies & Expendable Tools & Equipment		2,000.00
Miscellaneous		2,029.38
Office Supplies, Equipment & Software Expense		3,500.00
Office Meeting Expense		1,200.00
Postage		450.00
Mass Treasurer Dues		50.00
Clerk Salary		7,601.40
Commissioners Salaries		8,652.00
Hourly Labor Wages		4,000.00
Superintendent Salary		72,020.79
Assistant Superintendent Salary		54,080.00
Treasurer Salary		17,505.82
Bonus Compensation		10,000.00
Employment Taxes		2,520.97
Health Insurance Employer Expense		47,971.20
Berkshire County Retirement Expense		30,758.00
Employer Paid Life Insurance		50.00
Tighe & Bond Engineering Study Fees		213,000.00
Law Account		30,000.00
ADP Payroll Processing		3,500.00
Outside Audit		10,000.00
Professional and Testing Fees		5,500.00

Computer Consultant	1,800.00
Misc Consulting & Professional Fees	6,000.00
Town Hall Collector Service Fees	14,200.00
PFOA Testing Fees	9,000.00
Light, Heat, Power	48,300.40
Internet & Phone	3,898.38
Normal Infrastructure Maintenance & Repairs Expense	250,000.00
Equipment Upgrades; replace hydrants	1,000.00
Infrastructure Prepurchase Materials for Inventory & New Meters	2,000.00
Reserve Fund	6,467.00
<b>TOTAL ADMINISTRATIVE &amp; OPERATING</b>	<b>981,251.43</b>
Bond & Loan Principal Payments	30,630.59
Berkshire Village USDA Debt Service Principal	23,888.16
<b>Total Other Articles in Warrant</b>	<b>54,518.75</b>
Infrastructure Capital Investment Account	
Equipment Investment Capital Account	4,000.00
Stabilization	5,200.00
OPEB(Retirement Stabilization)	5,000.00
Overlay Account	3,000.00
BV Short Lived Asset Reserve Fund	20,681.00
BV Debt Service Reserve Fund	4,838.64
<b>Total To Fund Savings Accounts</b>	<b>42,719.64</b>
<b>Total Budget Appropriations</b>	<b>1,078,489.82</b>
Less Income from Grants	
Less Betterment Fee income offset Loan Expense	47,561.00
Less Amount to Encumber from FY 2023	96,365.00
Less Income from Free Cash	
<b>Amount to Raise and Appropriate from Water Rate Fees</b>	<b>934,563.82</b>

**AMOUNT AVAILABLE TO ENCUMBER From FY2023 AS PER BUDGET AS OF March 2023**

<i>ENCUMBER From 527050 Tighe &amp; Bond to 527050 Tighe &amp; Bond</i>	<i>47,365.00</i>
<i>ENCUMBER From 527000 Audits to 527000 Audit</i>	<i>10,000.00</i>
<i>ENCUMBER From 527006 Professional Testing to 527006 Professional Testing</i>	<i>3,000.00</i>
<i>ENCUMBER From 527021 PFAS Testing 527021 PFAS Testing to 527021 PFAS Testing</i>	<i>9,000.00</i>
<i>ENCUMBER From 530005 Infrastructure to 530005 Infrastructure</i>	<i>25,000.00</i>
<i>ENCUMBER From 700105 Prepurchase Material to 700105 Prepurchase Material</i>	<i>2,000.00</i>
<b>TOTAL TO ENCUMBER FOR FY2023</b>	<b>96,365.00</b>



# LANESBOROUGH VILLAGE FIRE & WATER DISTRICT BUDGET

Date Approved: 06/09/2023 Date Voted: 06/27/2023

Budget vs. Actual for FY 2024: July 1, 2023 to June 30, 2024	Budget	Year-End Transfers	Revised Budget	Actual	Variance Actual (Over) Under Budget
<b>ESTIMATED RECEIPTS</b>					
Income From Water Rates	934,563.82		934,563.82	1,037,048.52	(102,484.70)
<b>Total Raised and Appropriated</b>	<b>934,563.82</b>		<b>934,563.82</b>	<b>1,037,048.52</b>	<b>(102,484.70)</b>
Appropriate from Free Cash	0.00		0.00	0.00	0.00
Amount to Encumber (Carryforward) from Prior FY	96,365.00		96,365.00	96,365.00	0.00
Berkshire Village Betterment Fees	47,561.00		47,561.00	119,547.50	(71,986.50)
<b>Total Estimated Receipts</b>	<b>1,078,489.82</b>		<b>1,078,489.82</b>	<b>1,252,961.02</b>	<b>(174,471.20)</b>
<b>ADMINISTRATIVE &amp; OPERATING</b>			0.00		
Vehicle Expense	8,195.00		8,195.00	5,213.07	2981.93
Berk Mall Payments to City Pittsfield	12,000.00		12,000.00	8,631.91	3368.09
Target Payments to City of Pittsfield	0.00	2,600.00	2,600.00	2,566.23	33.77
DEP Assessments	845.00		845.00	749.89	95.11
Commissioners Expense	1,200.00	705.58	1,905.58	1,905.58	0.00
Superintendent Expense	7,500.00	-5,000.00	2,500.00	1,904.20	595.80
Moderators Salary	50.00		50.00	0.00	50.00
MIIA Group Pool Insurance Coverage	21,995.00		21,995.00	20,958.65	1036.35
Workers Comp Insurance	2,918.00		2,918.00	0.00	2918.00
Treasurer Bond	250.00		250.00	183.00	67.00
Loan & Note Interest Expense	29,745.25		29,745.25	28,627.62	1117.63
Berkshire Village USDA Loan Interest	24,497.84	439.66	24,937.50	24,497.84	439.66
Buildings Maint and Repair	1,000.00	1,500.00	2,500.00	2,854.96	(354.96)
Equipment Repair/Upkeep	2,000.00	1,000.00	3,000.00	2,953.08	46.92
Supplies & Expendable Tools & Equipment	2,000.00		2,000.00	3,171.46	(1171.46)
Miscellaneous	2,029.38		2,029.38	2,123.50	(94.12)
Office Supplies, Equipment & Software Expense	3,500.00		3,500.00	3,819.46	(319.46)
Office Meeting Expense	1,200.00		1,200.00	631.90	568.10
Postage	450.00		450.00	182.19	267.81
Mass Treasurer Dues	50.00		50.00	30.00	20.00
Clerk Salary	7,601.40		7,601.40	7,601.40	0.00
Commissioners Salaries	8,652.00		8,652.00	8,652.00	0.00
Hourly Labor Wages	4,000.00		4,000.00	2,267.50	1732.50
Superintendent Salary	72,020.79		72,020.79	72,020.79	0.00
Assistant Superintendent Salary	54,080.00		54,080.00	54,080.00	0.00
Treasurer Salary	17,505.82		17,505.82	17,503.30	2.52
Bonus Compensation	10,000.00	-10,000.00	0.00	0.00	0.00
Employment Taxes	2,520.97		2,520.97	2,252.76	268.21
Health Insurance Employer Expense	47,971.20		47,971.20	44,453.48	3517.72
Berkshire County Retirement Expense	30,758.00		30,758.00	30,758.00	0.00
Employer Paid Life Insurance	50.00		50.00	40.08	9.92
Tighe & Bond Engineering Study Fees	213,000.00	-136,767.32	76,232.68	6,465.00	69767.68
Law Account	30,000.00		30,000.00	30,000.00	0.00
ADP Payroll Processing	3,500.00	50.00	3,550.00	3,348.65	201.35
Outside Audit	10,000.00		10,000.00	0.00	10000.00
Professional and Testing Fees	5,500.00		5,500.00	4,440.00	1060.00
Computer Consultant	1,800.00		1,800.00	1,056.30	743.70
Misc Consulting & Professional Fees	6,000.00		6,000.00	2,547.00	3453.00
Town Hall Collector Service Fees	14,200.00		14,200.00	14,200.00	0.00
PFOA Testing Fees	9,000.00		9,000.00	3,420.00	5580.00
Utilities, Light, Heat, & Power	48,300.40	3,699.60	52,000.00	54,242.35	(2242.35)
Internet & Phone	3,898.38		3,898.38	3,657.62	240.76
Normal Infrastructure Maintenance & Repairs Expense	250,000.00	-50,000.00	200,000.00	118,532.73	81467.27
Infrastructure Major Upgrades	0.00		0.00	0.00	0.00
Equipment Upgrades; replace hydrants	1,000.00	1,200.00	2,200.00	4,470.00	(2270.00)
Infra Prepurchase Mtrls for Inventory & New Meters	2,000.00	5,100.00	7,100.00	8,787.46	(1687.46)
Reserve Fund	6,467.00		6,467.00	0.00	6467.00
<b>TOTAL ADMINISTRATIVE &amp; OPERATING</b>	<b>981,251.43</b>	<b>-185,472.48</b>	<b>795,778.95</b>	<b>605,800.96</b>	<b>189,977.99</b>
Bond & Loan Principal Payments	30,630.59	83,472.48	114,103.07	162,158.07	-48,055.00
Berkshire Village USDA Debt Service Principal	23,888.16		23,888.16	23,888.16	0.00
<b>Total Other Articles in Warrant</b>	<b>54,518.75</b>	<b>83,472.48</b>	<b>137,991.23</b>	<b>186,046.23</b>	<b>-48,055.00</b>
Infrastructure Capital Investment Account	0.00		0.00	0.00	0.00
Equipment Investment Capital Account	4,000.00	102,000.00	106,000.00	106,000.00	0.00
Stabilization	5,200.00		5,200.00	5,200.00	0.00
OPET (Retirement Stabilization)	5,000.00		5,000.00	5,000.00	0.00
Overlay Account	3,000.00		3,000.00	3,000.00	0.00

BV Short Lived Asset Reserve Fund	20,681.00		20,681.00	20,681.00	0.00
BV Debt Service Reserve Fund	4,838.64		4,838.64	4,838.64	0.00
<b>Total To Fund Savings Accounts</b>	<b>42,719.64</b>	<b>102,000.00</b>	<b>144,719.64</b>	<b>144,719.64</b>	<b>0.00</b>
<b>Total Budget Appropriations</b>	<b>1,078,489.82</b>	<b>0.00</b>	<b>1,078,489.82</b>	<b>936,566.83</b>	<b>141,922.99</b>
Less Income from Grants (see below)	0.00		0.00	61,323.00	61,323.00
Less Betterment Fee income offset Loan Expense	47,561.00		47,561.00	119,547.50	71,986.50
Less Amounts to Encumber	96,365.00		96,365.00	96,365.00	0.00
<b>Amount to Raise and Appropriate from Water Rate Fees</b>	<b>934,563.82</b>	<b>0.00</b>	<b>934,563.82</b>	<b>659,331.33</b>	<b>8,613.49</b>

	<b>FY24 Revenue</b>		<b>FY24 Expenses</b>	<b>Fund Balance</b>	
Lead Service Line Grant Expenses	61,323.00		158,838.44	-97,515.44	
MA DEP Well Development Grant Expenses	0.00		86,260.10	-86,260.10	
<b>Total Grant Accounts</b>	<b>61,323.00</b>		<b>245,098.54</b>	<b>-183,775.54</b>	<b>0.00</b>
	<b>Bond Proceeds</b>		<b>FY24 Expenses</b>	<b>Fund Balance</b>	
Ocean & G Streets Water Mains Capital Project	330,055.00		186,106.14	143,948.86	
<b>Total Capital Project</b>	<b>330,055.00</b>		<b>186,106.14</b>	<b>143,948.86</b>	<b>0.00</b>

**2023 SPECIAL DISTRICT MEETING  
LANESBOROUGH VILLAGE FIRE AND WATER DISTRICT**

**BERKSHIRE, ss.**

To any officer resident within the Lanesborough Village Fire and Water District:

**GREETINGS:** In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said District, qualified to vote in District affairs, to meet at the Lanesborough Village Fire and Water District, 20 Bridge Street, in said Lanesborough, on Friday, October 6, 2023, at 9:45 a.m., then and there to act on the following Articles:

**Article 1:** To choose a Moderator to preside at the meeting.

**VOTE: Cindy Roughley elected**

**Article 2:** To see if the District will vote to transfer \$102,000.00 from the Normal Infrastructure Maintenance & Repairs to the Equipment Investment Capital Account.

**VOTE: Passed**

**Article 3:** To see if the District will raise and appropriate \$102,000.00 from the Equipment Investment Capital Account to purchase a new dump truck.

**VOTE: Passed**

Date: September 8, 2023

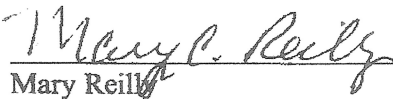
I, Cynthia Roughley, clerk of the Lanesborough Village Fire and Water District, certify that these minutes and record of vote accurately record the action taken at the special meeting held on October 06, 2023.



BOARD OF WATER COMMISSIONERS

  
William Prendergast

  
Aaron Williams

  
Mary Reilly





2024 SPECIAL DISTRICT MEETING MINUTES  
LANESBOROUGH VILLAGE FIRE AND WATER DISTRICT

The Board of Commissioners and residents of the Lanesborough Village Water and Fire District met at the Lanesborough Village Fire and Water District, 20 Bridge Street, in said Lanesborough, on Friday, May 3, 2024, at 9:45 a.m., to act on the following Articles:

Article 1: To choose a Moderator to preside at the meeting.

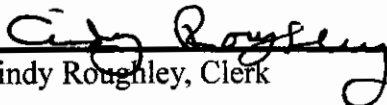
Mark Siegars made a motion to nominate Cindy Roughley as moderator. William Prendergast seconded the motion. All in favor, motion carried.

Article 2: To see if the District will vote to appropriate \$450,000 to replace the water mains on Ocean and G Streets, including all costs incidental or related thereto, and authorize the Treasurer, with the approval of the Board of Water Commissioners, to borrow up to \$450,000.00 for said appropriation under and pursuant to G.L. c. 44, § 8 or to any other enabling authority, and to issue bonds or notes therefor, or take any other action relative thereto.

Mark Siegars made a motion to approve article 2. William Prendergast seconded the motion. All in favor, motion carried.

Mark Siegars made a motion to adjourn the meeting. William Prendergast seconded the motion. All in favor, motion carried.

Date: 05-03-2024. Signed and sealed this 3<sup>rd</sup> day of May, 2024

  
Cindy Roughley, Clerk



**2024 SPECIAL DISTRICT MEETING  
LANESBOROUGH VILLAGE FIRE AND WATER DISTRICT**

**BERKSHIRE, ss.**

To any officer resident within the Lanesborough Village Fire and Water District:

**GREETINGS:** In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said District, qualified to vote in District affairs, to meet at the Lanesborough Village Fire and Water District, 20 Bridge Street, in said Lanesborough, on Friday, May 3, 2024, at 9:45 a.m., then and there to act on the following Articles:

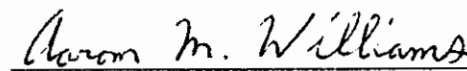
**Article 1:** To choose a Moderator to preside at the meeting.

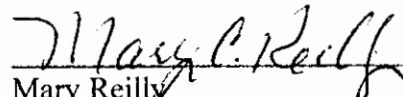
**Article 2:** To see if the District will vote to appropriate \$450,000 to replace the water mains on Ocean and G Streets, including all costs incidental or related thereto, and authorize the Treasurer, with the approval of the Board of Water Commissioners, to borrow up to \$450,000.00 for said appropriation under and pursuant to G.L. c. 44, §8 or to any other enabling authority, and to issue bonds or notes therefor, or take any other action relative thereto.

Date: April 26, 2024

BOARD OF WATER COMMISSIONERS

  
\_\_\_\_\_  
William Prendergast

  
\_\_\_\_\_  
Aaron Williams

  
\_\_\_\_\_  
Mary Reilly

This is to certify that I have posted true and attested copies of the **2024 SPECIAL DISTRICT MEETING LANESBOROUGH VILLAGE FIRE AND WATER DISTRICT** within the Lanesborough Village Fire and Water District, namely the Lanesborough Post Office and the Lanesborough Town Hall.

Posted: S April 26, 2024

Police Officer:  \_\_\_\_\_

**ANNUAL DISTRICT MEETING  
LANESBOROUGH VILLAGE FIRE AND WATER DISTRICT  
FISCAL YEAR 2026**

**BERKSHIRE, ss.**

To any officer resident within the Lanesborough Village Fire and Water District:

**GREETINGS:** In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said District, qualified to vote in District affairs, of the *Annual Meeting that will be held May 20th, 2025 06:00 PM Eastern Time (US and Canada)* **at the District Office located at 20 Bridge Street, Lanesborough, MA**, then and there to act on the following Articles:

**Article 1:** To choose a Moderator to preside at the meeting.

**Article 2:** To elect the following officers by ballot:  
One Water Commissioner for a three-year term (3 years).

**Article 3:** To see if the District will vote to authorize the District Treasurer, with the approval of the Water Commissioners, to borrow money in anticipation of revenue for the twelve month period beginning July 1, 2025, in accordance with the General Laws, Chapter 849 of the Acts of 1969, as amended, and to renew any note or notes as may be given for a period of less than one year, in accordance with the General Laws, Chapter 44, Section 17.

**Article 4:** To see if the District will vote to raise and appropriate and/or transfer from available funds in the treasury the sum of \$1,115,419.04 for the following:

**ADMINISTRATIVE AND OPERATING:**

Vehicle expense	8,195.00
Berkshire Mall Payments to City Pittsfield	12,500.00
Target Payments to the City of Pittsfield	2,000.00
DEP Assessments	845.00
Commissioners Expense	1,200.00
Superintendent Expense	5,500.00
Moderators Salary	50.00
MILA Group Pool Coverage Insurance Coverage	23,944.54
Workers Comp Insurance	3,170.39
Treasurer Bond	2,000.00
Loan and Note Interest Expense	34,431.16
Berkshire Village USDA Loan Interest	23,593.64
Buildings Maintenance and Repair	3,000.00
Equipment Repair/Upkeep	4,000.00
Supplies & Expendable Tools & Equipment	2,500.00
Miscellaneous	2,029.38
Office Supplies, Equipment & Software Expense	5,000.00

Office Meeting Expense	1,200.00
Postage	450.00
Mass Treasurer Dues	50.00
Clerk Salary	9,300.32
Commissioners Salaries	12,000.00
Hourly Labor Wages	10,000.00
Superintendent Salary	77,148.67
Assistant Superintendent Salary	56,816.45
Treasurer's Salary	25,000.00
Employment Taxes	3,000.00
Health Insurance Employer Expense	53,107.20
Berkshire County Retirement Expense	37,700.00
Employer Paid Life Insurance	550.00
Tighe & Bond Engineering Study Fees	275,000.00
Law Account	37,080.00
ADP Payroll Processing	6,500.00
Outside Audit	10,000.00
Professional and Testing Fees	6,500.00
Computer Consultant	2,300.00
Misc. Consulting & Professional Fees	1,358.00
Town Hall Collector Service Fees	16,958.52
PFOA testing fees	5,000.00
Light, Heat, Power	50,000.00
Internet & Phone	4,800.00
Normal Maintenance & Repairs Expense	170,000.00
Equipment Upgrades: replace hydrants	1,000.00
Prepurchase Materials & New Meters	6,000.00
Reserve Fund	10,000.00
<b>TOTAL ADMINISTRATIVE &amp; OPERATING</b>	<b>1,023,558.89</b>
Bond & Loan Principal Payments	67,173.34
Berkshire Village USDA Debt Service Principal	24,792.36
<b>TOTAL OTHER ARTICLES IN WARRANT</b>	<b>91,965.70</b>
Infrastructure Capital Investment Account	75,000.00
Equipment Investment Capital Account	25,000.00
Stabilization	5,200.00
OPET (Retirement Stabilization)	5,000.00
Overlay Account	5,000.00
BV Short Lived Asset Reserve Fund	20,681.00
BV Debt Service Reserve Fund	4,838.64
<b>TOTAL TO FUND SAVINGS ACCOUNTS</b>	<b>140,719.64</b>
Less Income from Grants	(28,097.27)
Less Betterment Fee	(52,727.92)
Less Amount to Encumber from FY 2025	(60,000.00)
<b>TOTAL BUDGET</b>	<b>1,115,419.04</b>

**Article 5:** To see if the Lanesborough Village Fire and Water District shall vote to encumber and commit Fiscal Year 2025 budget amounts for Audit expenses and Tighe & Bond Engineering Fees to Fiscal Year 2026 budget for similar expenses.

**Article 6:** To see if the Lanesborough Village Fire and Water District will vote to rescind authorized and unissued debt as follows:

<u>District Meeting Vote</u>	<u>Project</u>	<u>Total Debt Authorization</u>	<u>Amount to be Rescinded</u>
SDM 7-30-2019 Article 2	Berkshire Village Expansion Project	\$3,500,000.00	\$1,123,800.00

**Article 7:** To see if the Lanesborough Village Fire and Water District will vote to rescind authorized and unissued debt as follows:

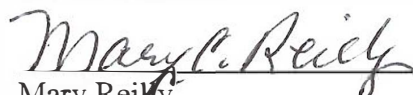
<u>District Meeting Vote</u>	<u>Project</u>	<u>Total Debt Authorization</u>	<u>Amount to be Rescinded</u>
SDM 5-3-2024 Article 2	Ocean & G Streets Water Mains	\$450,000.00	\$119,945.00

Date: May 2nd, 2025

BOARD OF WATER COMMISSIONERS

  
William Prendergast, Chair

  
Aaron Williams

  
Mary Reilly

This is to certify that I have posted true and attested copies of the **ANNUAL DISTRICT MEETING LANESBOROUGH VILLAGE FIRE AND WATER DISTRICT FISCAL YEAR 2026 WARRANT** within the Lanesborough Village Fire and Water District, namely the Lanesborough Post Office and the Lanesborough Town Hall.

Posted: May 05, 2025

Police Officer: 

Print Name and Rank: CHIEF DENSEN.

