

LANESBOROUGH VILLAGE FIRE and WATER DISTRICT

Bridge Street/P.O. Box 1504

Lanesborough, MA 01237

(413) 442-5916 lfwd@verizon.net

BOARD OF COMMISSIONERS MEETING

Friday July 17,2020. 10:00am

Roll call:

Present VIA ZOOM call-in : Bill Prendergast, Chairperson and Aaron Williams Board Member, Linda Pruyne Treasure / Assistant Clerk .

Present at Water Office : Mary Reilly Board Member , Mark Siegars District Counsel , Kevin Swail Water Superintendent

Absent: Dave Santolin , Clerk

1. Approval of Minutes: June 30 , 2020 ; 3-0

NEW BUSINESS:

- 1) Swimming Pool List : List received from Town assessor Office to be reviewed and confirm accuracy by Swail for next meeting . Linda to redesign list after . Mark to draft letter to customers if needed .

OLD BUSINESS:

- 1) EDU Rate for all Businesses to be reclassified after Mark visits all businesses .
- 2) District Clerk position will not change at this time .
- 3) Alice Ave water main project started this week , sub-contractor installed 650' of main as of Friday , Swail to update progress daily .
- 4) Mark has drafted a non-compliance notice for Jon Boleng (8 and 12 Squanto rd) due date for completion July 27 , 2020. Notice letter in minutes file .
- 5) Service Contract for Collector with Town not signed . District committee discussed how to proceed. Mark suggests to have old contract signed by just changing the date , no other wording .Mary to contact Town Select person (Gordon) . Aaron asked should District investigate hiring a collector and separate from Town . All feel Town Manager delaying .
- 6) Skyline CC water usage and Bill discussed ; District to invite Owner to next meeting . Linda to excuse herself for personal conflict .
- 7) District Committee to draft Billing Policy .
- 8) Aaron asked if District has money for Longview Rd water main Project ; Linda suggests that we wait until spring of 2021 .
- 9) Linda to ask Jodi for updated delinquent Bill list .Shut-off list .
- 10)Mark asked that all Documents for Asset management program be reviewed and all to track time for In kind portion . Berkshire Village project proceeding , if District pays invoices for Engineering services we will be reimbursed .
- 11)Aaron asked of progress with Mall Meter Pit , Swail to contact Pittsfield after New Meter installed by District has been calibrated . And that meter read to be used for Billing . Swail to have old meter pit inspected by Engineer for safety . All to Documented .
- 12)Aaron would like Commissioners report to be sent to all customers , all ok with it , Linda will ask Jodi for Labeled list .

REPORTS:

None

NEXT MEETING: Friday August 7 , 2020. 10:00 am Zoom call-in