

ANNUAL DISTRICT MEETING MINUTES
Lanesborough Village Fire and Water District, 20 Bridge Street, Lanesborough MA
June 9, 2022

The meeting having been duly called to order:

Article 1: To choose a Moderator to preside at the meeting.

Vote: Motion made and approved to elect Rob Reilly

Article 2: To elect the following officers by ballot:

One Water Commissioner for a three-year term (3 years).

Vote: Mary Reilly was nominated and elected.

Article 3: To see if the District will vote to authorize the District Treasurer, with the approval of the Water Commissioners, to borrow money in anticipation of revenue for the twelve month period beginning July 1, 2022, in accordance with the General Laws, Chapter 849 of the Acts of 1969, as amended, and to renew any note or notes as may be given for a period of less than one year, in accordance with the General Laws, Chapter 44, Section 17.

Vote: Article 3 passed.

Article 4: To see if the District will vote to raise and appropriate and/or transfer from available funds in the treasury the sum of \$857,398.00 for the following:

ADMINISTRATIVE AND OPERATING:

Vehicle expense	7,320.00
Berkshire Mall Payments to City Pittsfield	12,800.00
MADEP Assessments	650.00
Commissioners Expense	800.00
Superintendent Expense	2,000.00
Moderators Salary	50.00
Liability Insurance	20,800.00
Workers Comp Insurance	3,300.00
Treasurer Bond	235.00
Loan and Note Interest Expense	24,078.00
Berkshire Village USDA Loan Interest	24,938.00
Buildings Maintenance and Repair	1,227.00
Equipment Repair/Upkeep	2,500.00
Supplies & Expendable Tools & Equipment	1,350.00
Miscellaneous	478.00
Office Supplies, Equipment & Software Expense	8,400.00
Office Meeting Expense	950.00
Postage	450.00
Mass Treasurer Dues	60.00
Clerk Salary	7,380.00
Commissioners Salaries	8,400.00

Hourly Labor Wages	1,350.00
Superintendent Salary	69,923.00
Assistant Superintendent Salary	54,080.00
Treasurer's Salary	16,996.00
Bonus Compensation	1,000.00
Employment Taxes	2,220.00
Pre-Tax Health Insurance Employer Expense	48,452.00
Berkshire County Retirement Expense	27,496.00
Employer Paid Life Insurance	50.00
Tighe & Bond Engineering Study Fees	52,600.00
Law Account	30,000.00
ADP Payroll Processing	2,700.00
Outside Audit	7,000.00
Professional and Testing Fees	2,500.00
Computer Consultant	2,000.00
Misc. Consulting & Professional Fees	5,500.00
Town Hall Collector Service Fees	13,774.00
PFOA testing fees	15,000.00
Light, Heat, Power	35,792.00
Internet & Phone	3,907.00
Normal Infrastructure Maintenance & Repairs Expense	13,000.00
Infrastructure Major Upgrades	130,000.00
FY22 Equipment Upgrades: replace hydrants	5,000.00
Infrastructure Equipment Upgrade Expense	3,500.00
Prepurchase Materials For Inventory & New Meters	90,000.00
Reserve Fund	20,000.00
TOTAL ADMINISTRATIVE & OPERATING	778,506.00
Bond & Loan Principal Payments	18,911.00
Berkshire Village USDA Debt Service Principal	22,624.00
TOTAL OTHER ARTICLES IN WARRANT	40,815.00
Infrastructure Capital Investment Account	42,000.00
Equipment Investment Capital Account	5,000.00
Stabilization	5,200.00
OPET (Retirement Stabilization)	5,000.00
Overlay Account	3,000.00
BV Short Lived Asset Reserve Fund	20,681.00
BV Debt Service Reserve Fund	4,757.00
TOTAL TO FUND SAVINGS ACCOUNTS	85,638.00
Less Betterment Fee	(47,561.00)
TOTAL BUDGET	857,398.00

Vote: Article 4 passed.

Article 5: To see if the Lanesborough Village Fire and Water District shall vote to raise and appropriate, or transfer free cash to the Stabilization Account.

Vote: Article 5 passed.

Article 6: To see if the Lanesborough Village Fire and Water District shall vote to encumber and commit Fiscal Year 2022 budget amounts for infrastructure expense, audit expense, Berkshire Village District expense, infrastructure Equipment expense, equipment investment, and hydrant replacement and reserves to the Fiscal Year 2023 budget for similar expenses.

Vote: Article 6 passed

Article 7: To see if the Lanesborough Village and Fire District shall amend the boundaries of the expansion of the district in the area commonly referred to as the Berkshire Village Cooperative, as more particularly defined by the area bound as follows: thirty feet from the center line of Summer Street beginning at the intersection of Summer Street and Old Cheshire Road to the intersection of Summer Street and Old State Road, then from the intersection of Summer Street and Old State Road to State Route 8, that area from the intersection of Summer Street and Old State Road to State Route 8 being bounded on the easterly side by the westerly edge of State Route 8, on the northerly side by the of land of William Patriquin, Map 119, Lot 2 and Charles W. Hoover, Map 119 Lot 23, and on the westerly side by the easterly shore of Cheshire Reservoir, so-called hereby intending to include the following Town of Lanesborough Assessors property card descriptions: Map - Lot 119-1, 119-2, 119-3, 119-4, 119-5, 119-6, 119-7, 119-8, 119-9, 119-10, 119-11, 119-12, 119-12.1, 119-13, 119-14, 119-15, 119-16, 119-17, 119-18, 119-19, 119-20, 120-5, 120-7, 120-8, 120-9, 120-10, 120-11, 120-12, 120-13, 120-14, 120-15, 120-16, 120-16.1, 120-17, 120-18, 120-19, 120-19.1, 120-20, 120-25, 120-26, 120-27, 120-28, 120-29, 120-30, 120-39, 120-40, 120-41, 120-42, 120-43, 120-44, and 120-45.

Vote: Article 7 passed.

This is to certify that the votes recorded at the **ANNUAL DISTRICT MEETING LANESBOROUGH VILLAGE FIRE AND WATER DISTRICT FISCAL YEAR 2023 WARRANT** are true and accurate, and that this document shall be deemed the official minutes of said Annual Meeting.

Jodi Hollingsworth, District Secretary