

LANESBOROUGH VILLAGE FIRE AND WATER DISTRICT
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BOARD OF COMMISSIONER'S MEETING
20 Bridge Street, 10:00 a.m.

March 01, 2024

The Lanesborough Village Fire and Water District held a special meeting at 20 Bridge Street, Lanesborough, Massachusetts on Friday, March 01, 2024. Mary Reilly called the meeting to order at 10:00 a.m. The agenda was properly posted.

Roll call: **Present:** Mary Reilly, Board Member; Aaron Williams, Board Member; Mark Siegars, District Counsel; Kevin Swail, Superintendent; Katie Lemanski, Treasurer; Cindy Roughley, Clerk; Kristen Tool, Website Design/Maintenance
Not present: William Prendergast, Chair

Mary Reilly, acting as Chair, opened the meeting at 10:00 a.m.

1. The warrant and payroll warrant for February were reviewed and signed.
2. The minutes from the meeting of February 02, 2024 were reviewed. Aaron Williams made a motion to accept the minutes. Mary Reilly seconded the motion. All in favor, motion carried.
3. There were no public comments.
4. The abatement form received from Laurel Ridge was approved. Cindy Roughley to mail a copy of the approved form.
5. An abatement form was received for 155 Kessler Road. There was no account number on the form. An old form was used. The address is not in the Water District. No action was taken. Katie Lemanski to find out more information. Cindy Roughley to send the updated form to the Collector so that it is on file there.
Abatement form was received for 125 Bull Hill Road. This was deemed denied because the reason for abatement does not fall into one of the eligible categories. Cindy Roughley to send a letter with copy of denied abatement form to property owner.
6. Website: Kristen Tool reported that there were 326 visits to the website. Kristen to make a page with information about the lead pipe and survey. Website should be looked at for old information/history and that information to be archived. Kristen to develop a drop-down menu for meetings, agendas, and minutes. A separate drop-down menu for reports.
7. MA Rural Water Association recovery for PFAS class action lawsuit: Mark Siegars received another request and sent ten years of history of water withdrawals. There was a modification to the payment agreement for the fee to the law firm handling the class action suit.
8. Treasurer's report: Amounts due went from \$198,000 to \$135,000. Some letters for shut offs were sent and still working on them, but payments are still going to the lock

box and will have to wait for those to process. Anyone not paid up by February 26th should receive shut off notice.

Waiting on information from Unibank in order to create proposed budget for next year. The plan is to go over the operating budget at the next meeting on April 5th, 2024.

9. There is a contract in place for water main extensions. Board needs to approve a contract to install multiple houses on the same water line. State water regulations require each structure to have its own water line. Discussion about service contract for replacement and repair of pipes/lines. Mark Siegars to look into regulations and legislation for service line contract and betterment options. A policy is needed for annual inspection of water meters and hydrants.
10. Superintendent's report: The G street and Ocean street bid package to go out. There is a pre-bid meeting to be held on March 7th. Opening bid meeting on March 21st. There have been four or five inspections per week for the lead pipe survey. Maintenance and painting are being completed. Mark Siegars to contact Tighe and Bond regarding an alternative to PVC pipe.
11. Aaron Williams made a motion to adjourn the meeting. Mary Reilly seconded. All in favor, motion carried. Meeting adjourned at 12:25 p.m.