

**ANNUAL DISTRICT MEETING MINUTES
LANESBOROUGH VILLAGE FIRE AND WATER DISTRICT
May 20, 2025**

The meeting having been duly called to order:

Article 1: To choose a Moderator to preside at the meeting.

Vote: Motion made and approved to elect Cindy Roughley

Article 2: To elect the following officers by ballot:
One Water Commissioner for a three-year term (3 years).

Vote: Mary Reilly was nominated and elected

Article 3: To see if the District will vote to authorize the District Treasurer, with the approval of the Water Commissioners, to borrow money in anticipation of revenue for the twelve month period beginning July 1, 2025, in accordance with the General Laws, Chapter 849 of the Acts of 1969, as amended, and to renew any note or notes as may be given for a period of less than one year, in accordance with the General Laws, Chapter 44, Section 17.

Vote: Article 3 passed

Article 4: To see if the District will vote to raise and appropriate and/or transfer from available funds in the treasury the sum of \$1,115,419.04 for the following:

ADMINISTRATIVE AND OPERATING:

Vehicle expense	8,195.00
Berkshire Mall Payments to City Pittsfield	12,500.00
Target Payments to the City of Pittsfield	2,000.00
DEP Assessments	845.00
Commissioners Expense	1,200.00
Superintendent Expense	5,500.00
Moderators Salary	50.00
MIIA Group Pool Coverage Insurance Coverage	23,944.54
Workers Comp Insurance	3,170.39
Treasurer Bond	2,000.00
Loan and Note Interest Expense	34,431.16
Berkshire Village USDA Loan Interest	23,593.64
Buildings Maintenance and Repair	3,000.00
Equipment Repair/Upkeep	4,000.00
Supplies & Expendable Tools & Equipment	2,500.00
Miscellaneous	2,029.38
Office Supplies, Equipment & Software Expense	5,000.00

Office Meeting Expense	1,200.00
Postage	450.00
Mass Treasurer Dues	50.00
Clerk Salary	9,300.32
Commissioners Salaries	12,000.00
Hourly Labor Wages	10,000.00
Superintendent Salary	77,148.67
Assistant Superintendent Salary	56,816.45
Treasurer's Salary	25,000.00
Employment Taxes	3,000.00
Health Insurance Employer Expense	53,107.20
Berkshire County Retirement Expense	37,700.00
Employer Paid Life Insurance	550.00
Tighe & Bond Engineering Study Fees	275,000.00
Law Account	37,080.00
ADP Payroll Processing	6,500.00
Outside Audit	10,000.00
Professional and Testing Fees	6,500.00
Computer Consultant	2,300.00
Misc. Consulting & Professional Fees	1,358.00
Town Hall Collector Service Fees	16,958.52
PFOA testing fees	5,000.00
Light, Heat, Power	50,000.00
Internet & Phone	4,800.00
Normal Maintenance & Repairs Expense	170,000.00
Equipment Upgrades: replace hydrants	1,000.00
Prepurchase Materials & New Meters	6,000.00
Reserve Fund	10,000.00
TOTAL ADMINISTRATIVE & OPERATING	1,023,558.89
Bond & Loan Principal Payments	67,173.34
Berkshire Village USDA Debt Service Principal	24,792.36
TOTAL OTHER ARTICLES IN WARRANT	91,965.70
Infrastructure Capital Investment Account	75,000.00
Equipment Investment Capital Account	25,000.00
Stabilization	5,200.00
OPET (Retirement Stabilization)	5,000.00
Overlay Account	5,000.00
BV Short Lived Asset Reserve Fund	20,681.00
BV Debt Service Reserve Fund	4,838.64
TOTAL TO FUND SAVINGS ACCOUNTS	140,719.64
Less Income from Grants	(28,097.27)
Less Betterment Fee	(52,727.92)
Less Amount to Encumber from FY 2025	(60,000.00)
TOTAL BUDGET	1,115,419.04

Vote: Article 4 passed

Article 5: To see if the Lanesborough Village Fire and Water District shall vote to encumber and commit Fiscal Year 2025 budget amounts for Audit expenses and Tighe & Bond Engineering Fees to Fiscal Year 2026 budget for similar expenses.

Vote: Article 5 passed

Article 6: To see if the Lanesborough Village Fire and Water District will vote to rescind authorized and unissued debt as follows:

<u>District Meeting Vote</u>	<u>Project</u>	<u>Total Debt Authorization</u>	<u>Amount to be Rescinded</u>
SDM 7-30-2019 Article 2	Berkshire Village Expansion Project	\$3,500,000.00	\$1,123,800.00

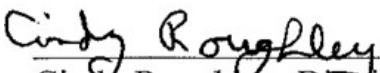
Vote: Article 6 passed

Article 7: To see if the Lanesborough Village Fire and Water District will vote to rescind authorized and unissued debt as follows:

<u>District Meeting Vote</u>	<u>Project</u>	<u>Total Debt Authorization</u>	<u>Amount to be Rescinded</u>
SDM 5-3-2024 Article 2	Ocean & G Streets Water Mains	\$450,000.00	\$119,945.00

Vote: Article 7 passed




Cindy Roughley, District Clerk

05-20-2025

