

LANESBOROUGH VILLAGE FIRE AND WATER DISTRICT
20 Bridge Street/P.O. Box 1504
Lanesborough, MA 01237
(413)442-5916 info@lvfwd.com

BOARD OF COMMISSIONER'S MEETING
20 Bridge Street, 10:00 a.m.

January 10, 2025

The Lanesborough Village Fire and Water District held its regular meeting at 20 Bridge Street, Lanesborough, Massachusetts on Friday, January 10, 2025.

Roll call: Present: William Prendergast, Chair; Mary Reilly, Board Member; Aaron Williams, Board Member; Mark Siegars, District Counsel; Kevin Swail, Superintendent; Katie Lemanski, Treasurer; Cindy Roughley, Clerk

Also present: Keith Alfonso and Joe Alfonso from 71 Miner Road
Chris O'Boyle from Brainspiral Technologies

William Prendergast opened the meeting at 10:00 a.m.

1. The warrant and payroll warrant for December 2024 were reviewed and signed.
2. The minutes from the meeting of December 06, 2024 were reviewed. The minutes need to be corrected for Superintendent's report to state that Kevin would like to replace the pipe at the intersection of Old Cheshire Road and Prospect Street, 1000 feet, heading North. A typo to change to Bull Hill Road and item # 11 should state water shed protection. Aaron Williams made a motion to accept the minutes with those corrections. Mary Reilly seconded the motion. All in favor, motion carried.
3. Joe Alfonso discussed a large portion of property being subdivided into six lots on Miner Road. Would like to tap into the water main on Goodell Road. Board recommended that he contact an engineer to come up with a plan that shows exactly what is needed. An 8 inch main pipe will be required with a fire hydrant. Kevin Swail provided the material specifications list and a map of the area to Mr. Alfonso.
4. There were no public comments.
5. There were no disputes. Fran Kelly would like her tenants to be billed separately. Mark Siegars to send a letter to Fran Kelly explaining that the water district cannot bill each unit separately as there are no meters connected.
6. There were no abatements.
7. Website update: Cindy Roughley stated that there were 43 visitors to the website in the last 30 days. Mark Siegars presented a notice regarding drilling for the Bull Hill Road well project and Cindy Roughley will add it to the website. Chris O'Boyle from Brainspiral Technologies stated that two-factor authentications are now required to access water district email. A new general mailbox was added that will be forwarded to Kevin Swail. The new address is info@lvfwd.com and will be posted on agendas going forward.

8. Betterments/liens: Mark Seigars to send letter to applicable residents regarding the betterment for the Iroquois Street project.
9. A discussion regarding redefining and expanding the boundaries of the water district. Mark Siegars to research.
10. Treasurer and Collector's report: Katie Lemanski reported that as of December 31, 2024 there was an outstanding balance of \$ 22,082.91 owed to the water district. The first reimbursement of \$ 95,290.10 for the grant regarding the Bull Hill Road well project was received. There are three properties on the meter list that weren't being billed. Research to follow. W-2's for the water district employees and 1099's for non-employees will be coming in the mail.
11. Legal issues/mall billing: Mark Siegars received a request for documents between the mall and water district, which he will submit.
12. Discussion regarding the adaptation of a water rate for the Baker Hill Road district. Mary Reilly made a motion to designate a rate for the Baker Hill Road District using the current calculation of cubic feet multiplied by the current water district rate per cubic feet (0.1282), add in the City of Pittsfield's charge to the water district, divided by two (2). This rate will be designated as BHRD001. Aaron Williams seconded the motion. All in favor, motion carried.
13. Superintendent's report: Kevin Swail did not have any topics to discuss.
14. There will be a construction progress meeting regarding the Bull Hill Road well project to be held on Monday, January 13, 2025 at 10:00 a.m.
15. The date for the next regular meeting will be Friday, February 07, 2025.
16. William Prendergast adjourned the meeting at 1:10 p.m.