

LANESBOROUGH VILLAGE FIRE and WATER DISTRICT

Bridge Street/P.O. Box 1504

Lanesborough, MA 01237

(413) 442-5916 lfwd@verizon.net

BOARD OF COMMISSIONERS' MEETING

August 7,2020. 10:00am

Roll call:

Present VIA ZOOM- call in : Bill Prendergast, Chairperson,Aaron Williams / Mary Reilly Board Members, Linda Pruyne, Treasurer/Accounting Officer, Mark Siegars, District Counsel. Kevin Swail Superintendent . Guest from Skyline CC , Jim .

Agenda of Meeting is as follows:

- 1) Approval of Minutes , July 17,2020 Motion passes 3-0

NEW BUSINESS:

Jim from Skyline CC in to discuss Estimated Water Bill for Sprinkler system and meter pit condition . Water Bill to be sent and Jim to follow with Abatement process .

District Meter Program and Policy discussed and tabled for further review .

- 1) Swimming Pool list was reviewed and Tom / Kevin verified what pools were on list and in water district , revised list was sent to Linda for review and processing .Pool Letter to be drafted by Aaron and sent to customers .
- 2) Asset management program, Discuss purchasing a Drone. District meter program , policy.
- 3) Kevin to request Quotes for new backup generator for Bridge street pump / office .

OLD BUSINESS:

- 1) Alice Ave , New water main / Hydrant at end of street and all house service connection installed . Paving to finish project will be the week of August 18 , 2020.
- 2) Berkshire Coop, test drilling / Survey done, Engineering design in process . District to invite Lori D. to next meeting to discuss how to address any existing private wells in Coop district that will exist in the new water district .
- 3) Bullhill Rd fencing , Kevin placed boulders along a west to east direction on the property front
- 4) District EDU/Business rate , Linda and Mark to continue working on it . Bill and Linda to review List and have update for next meeting .
- 5) Mall meter / pit, Kevin with Pittsfield Meter reader to check at the next read due date . Kevin to have Engineer view Meter pit for unsafe condition.
- 6) Abatements to be updated at meeting , to fall in Superintendents report
- 7) Jon Boleng , Kevin to keep updated ; Mark to draft/send new shut-off letter due Sept.8,2020
- 8) Collection service contract , Aaron motioned that Bill and Mark to meet with Town Select Board , Aug.10,2020 . Approved 3-0
- 9) Collection Laws for District , Tabled
- 10)Asset Management Program , District received DEP letter . Meeting with T&B to be set soon
- 11)Employee Policy , tabled
- 12) Shut-off list , Linda to get new list from Jodi . Mark to check on Governors executive order .
- 13)Tank power supply , Kevin working with Webster Electric .

- 14) Kevin to set meeting with Commissioners to review District EPR
- 15) Aaron to follow up with Jodi on Mailing list

REPORTS:

- 2) Superintendent's: Items discussed in meeting
- 3) Treasurer's: The Commissioners approved and signed Warrants ; End of year 2020. 21-01 and 21-01pr . 3-0

NEXT MEETING: ZOOM call- in , Friday August 21,2020 10:00 AM. To discus Personnel Policy , EDU rate / schedule . Pool list

Regular Commissioner meeting set for September 4, 2020 10:00 am